

DES PTO
Meeting Minutes
September 8, 2010
6:45 PM



The following is an account of the minutes taken at the Dunbarton PTO meeting held between 6:45 & 8:10 PM on September 8, 2010.

Attendees

PRESIDENT: *Michelle Novakoski*

VICE PRESIDENT: *Shelley Westenberg*

MEMBERSHIP CHAIR: *Kim Philippon*

TREASURER: *Nancy Sherman*

SARGENT CAMP FUNDS REP: *Maria Nordin (absent)*

FUNDRAISING TEAM: *Michele Speckman & Christine Pollock (absent)*

EASY MONEY: *Chanti Berube*

SECRETARY: *Annie Bullis*

Meeting Agenda

- Welcome & Sign in
- Principals Report
- Approval of May minutes
- Treasures Report

- 2010-2011 PTO budget review & vote
- 2010-2011 Volunteer, membership, room parent, directory, Easy Money, etc update
- Spring Fling
- Old Home Day's Event Planning
- Old Home Day Profits
- Book Fair Update
- Ice Cream Sales – Volunteers needed
- Snowflake Supper Profits
- Harvest Moon Coordinator

Motions Voted On & Approved

1. Motion was made by Chanti Berube to approve the May Minutes. Seconded by Shelley Westenberg.
2. Motion was made by Michelle Novakoski to approve the September's Treasurer's report. Seconded by Jeanette Boisvert.
3. Motion was made by Michele Speckman to accept the 2010/2011 PTO budget. Seconded by Chanti Berube.
4. Motion was made by Michelle Novakoski to bring back the Snow Flake Supper using proceeds from the supper and the 50/50 raffle to go towards supplementing additional funds needed for the Artist in Residence Program. Any remaining Snowflake proceeds will become unencumbered funds. Seconded by Shelley Westenberg.
5. Motion was made by Chanti Berube to sell *Save Around Manchester* coupon books at Old Home Day. Seconded by Shelley Westenberg.

6. Motion was made by Heather Radl to use the profits from Old Home Day towards Community Building Activities. Seconded by Michelle Novakoski.
7. Motion was made by Shelley Westenberg to increase the funds for the Kindergarten BBQ to \$125.00

Motions Denied or Benched

DENIED: None

BENCHED: None

Topics of Discussion

Principals Report

Mrs. Thibaudeau reports there are 186 students enrolled this year. The first day of school was a success and very exciting. This year the teachers are working on a *Celebration of Learning* theme. There will be Promethean boards in all the classrooms. The teachers will be attending a work shop on September 14th entitled *The Responsive Class Room* to promote positive culture in the classrooms.

There is a new electronic resource being used called *Everyday Math*.

Scott Perkins is the new maintenance Technician supervisor. The school received new flooring in the stairway this summer as well as other refurbishes.

A new sound system was installed over the summer. Mrs. Thibaudeau reports the new stage is almost ready to be ordered. She is hoping it will be all set up by October.

A couple of teachers will be attending the Best Practice

Conference on the 23rd and 24th. This is a conference put on by the NH Association of Principals.

Melissa Romein is the new Special Education Facilitator starting this year.

Open house is September 22nd at 6:30.

Mrs. Thibaudeau would like to replace the locked medication cabinet in the nurse's room.

2010-2011 PTO Budget review

Last year's actual total projected income was \$8097.00. This year's projected budget is \$9950.00. Last year's fall fundraiser was not a huge success and will not be repeated this year. The Artist in Residence program's cost increased this year. The Artist in Residence program will be African drumming by Theo Marty. A revised copy of the budget will be sent out via e-mail.

2010-2011 Volunteer, membership, room parent, directory, Easy Money update

Jeanette Boisvert is the new Room Parent Coordinator. Lara Routhier is collecting volunteer forms and setting up orientation for new volunteers on Monday September 20th. She will review the forms to see who is signing up for what positions and will review with the coordinators.

Discussion was made regarding raising the class room monies for parties/activities. Concern was voiced that it would be too expensive for some families, so it was agreed to leave the price as it currently is at \$3.00/per child.

Forms are being sent out to parents who wish to have their name added to the school directory. Annie Bullis volunteered to type it up. Chanti Berube is sending out the Easy Money newsletter to parents in a couple of weeks. Box Tops, Campbell's, Hannaford Helps, and Target are some of the Easy Money options.

Grand Café will be going out Oct 1st – Oct 15th as this years fundraising catalog.

Old Home Day's Events Planning

September 18th the PTO will have a tables set up at Old Home Day from 11:00 am -6 pm. The PTO will sell baked goods, popcorn, cotton candy and Spirit Wear, as well as *Save Around Manchester* coupon books. Volunteers are needed to bake and to assist with running the tables for an hour or two at a time.

Old Home Day Profits

Profits from Old Home day will go towards the PTO sponsored community building activities. The Campfire and hay ride will be November 19th. There are plans to have a swimming activity & skating party as well during the year.

Book Fair Update

The book fair is the week of September 15 to the 24th. There was a suggestion to have a writing contest this year for the students. The book fair theme this year is Heroes. The writing contest would be based on how reading saved the day.

Ice Cream Sales – Volunteers Needed

Volunteers are needed to help with the Ice Cream sales during lunch time. The proceeds go towards Sargent Camp.

Snowflake Supper Profits

The Snowflake Supper will be returning this year. The proceeds from the supper will be used as unencumbered funds.

Harvest Moon Coordinator

The Harvest Moon Supper is in need of a Volunteer Coordinator this year. Heather Mann has offered to coordinate and the PTO is looking for a co-coordinator to

assist Heather. The Harvest Moon is scheduled for November 6th.

Meeting adjourned at 8:15 PM

NEXT PTO MEETING will be held Tuesday, October 12th at 2:45 PM.

****Please note these meeting minutes haven't been officially approved yet****